



## City of Cleveland

Jane L. Campbell, Mayor

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### Department of Public Safety

Division of Police

Edward F. Lohn, Chief

1300 Ontario Street

Cleveland, Ohio 44113-1648

216/623-5005 Fax: 216/623-5584

cpd1@nowonline.net

Thursday, March 20, 2003

Sharon McPhail

Council Member

Chairperson Detroit City Council Task Force on Missing Children

2 Woodward Avenue, Suite 1340

Detroit Michigan 48226

Re: Missing Person Procedures and Personnel

Dear Chairperson McPhail;

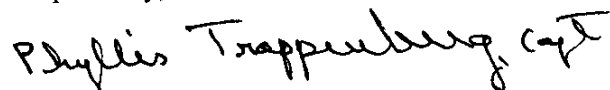
Following are answers to your questions on the handling of missing persons in the City of Cleveland Division of Police:

1. Annual budget of our Missing Persons (adults and juveniles) Unit is \$46,473.22.
2. One police officer is assigned to Missing Persons. Missing Persons Unit is under Record File Section, supervised by a Lieutenant and Sergeant. Record File Section is under Administrative Services, supervised by a Commander and Captain.
3. District (equal to a precinct) one-man zone car makes the original Missing Person report (if missing person 12 yrs. old or younger, one man zone car is assigned, on each subsequent shift, until child is found). Missing Person Unit sends each month list of Missing Persons to each of six districts; detective is assigned for follow-up, detective calls to ascertain if person has returned. If phone number unavailable, zone car sent to house to ascertain if person has returned.
4. Approximately 400 to 500 missing persons cases handled per year. Majority of missing persons returned home within two to thirty days. Approximately 75% closure rate per year.
5. 75 % of our missing persons cases involve juveniles (under 18 yrs. of age), most of these cases are habitual, (leave home, return, and leave again). Approximately 75% closure rate per year.
6. Attached are copies of General Police Order (G.P.O.) 6.2.10 Missing Person Investigations and G.P.O. Northern Ohio Amber Alert (NOAA), which contain procedures for handling missing persons/juveniles for City of Cleveland Division of Police.
7. See #6
8. Yes, I attended A Child is Missing Meeting recently, copy of program attached. I will be requesting my Division of Police institute this program.
9. Our Missing Person Unit is under the Record File Section, which is not an investigative unit, it is a statistical unit. After a zone car makes an initial report, it is entered, on a

priority basis, into our RMS (Record Management System Computer) by Record File Section personnel. Then our Missing Person Unit, within two weeks, checks the report for accuracy and calls reporting person to ascertain whether missing person has returned; report is cancelled, if they have returned. Each thirty days, L.E.A.D.S. (Ohio Law Enforcement Automated Data System), sends a list of Missing Persons, separate list for juveniles, containing all Missing Persons. We are required to check the accuracy of the information in L.E.A.D.S. Also a Validation list is received from L.E.A.D.S. and a letter validating the information must be sent to the reporting person, again confirming the accuracy of the information in L.E.A.D.S. At this time the Dept. of Education is called and if a juvenile can be confirmed as attending school (Social Security # used for I.D.), the Missing Person report is cancelled. We also receive from Juvenile Court a list of juveniles who have been picked up by police in Cleveland and surrounding areas, these reports are also cancelled.

10. Cases and case leads are all entered into RMS and L.E.A.D.S.; any paperwork is attached to original reports and filed in an open status. When the case is closed, the report is placed in a closed status file. We are now working on a procedure to have closed reports destroyed after 30 days.
11. Attached are copies of our General Police Orders for your review.

Respectfully,

A handwritten signature in black ink that reads "Phyllis Trappenberg, Capt". The signature is written in a cursive, flowing style.

Phyllis Trappenberg, Captain,  
Administrative Services

EFL:TH:KM:pt  
Attachments



#### ***A Child Is Missing is...***

- A First Responder in search/recovery efforts.
- A public program funded by grants, private corporations, individuals and forfeiture funds.
- Available to law enforcement at no charge.
- Staffed by expertly trained technicians.
- Multilingual.
- FAST at focusing the eyes of the community to help.
- Sexual Predator awareness program available.
- Available throughout the state of Florida, nationwide expansion is underway.

#### ***How YOU can help!***

Help keep our children safe, won't you?  
Send a gift, check or money order to:

A  
CHILD  
IS  
MISSING

P.O. Box 460669  
Ft. Lauderdale, FL 33346  
Phone: 954-763-1288  
Toll-Free: 888-US5-ACIM (888-875-2246)  
Fax: 954-763-4569  
E-mail: [info@achildismissing.org](mailto:info@achildismissing.org)  
[www.achildismissing.org](http://www.achildismissing.org)

To Volunteer or Join the Program,  
Please Contact Our Offices.

#### **Primary Sponsors:**

**NATIONAL PRESENTING SPONSOR**  
National Online Services

#### **FOUNDING SPONSORS**

*Business In Broward* magazine

Code Red

Communication Service Centers

EaseCT Solutions

Florida Dept of Law Enforcement

Florida Legislature

InfoUSA/Donnelley Marketing

Starmark International

A not-for-profit organization registered in the state of Florida,  
A Child Is Missing is tax-exempt under section 501(c) (3)  
of the Internal Revenue Code.



*"In the first critical hours, our  
computers canvas a neighborhood  
with hundreds of phone calls and  
a recorded message to help find a  
missing child."*

**Sherry Friedlander,  
Founder**

#### **A NATIONWIDE PROGRAM GIVEN to all Law Enforcement Agencies Privately Sponsored**

Cooperates with Crime Stoppers, the Attorney General of Florida,  
Florida Sheriffs Association, Florida Police Chiefs Association, AMECO,  
Missing Children Information Clearinghouse, Florida Dept. of Law Enforcement,  
and all Law Enforcement Agencies.

*A Child Is Missing, Inc. is a private non-profit corporation that provides law enforcement agencies with a uniquely effective neighborhood calling program using the latest in technology to aid in the recovery of missing children, the elderly and the disabled.*

**Generates 1000 calls in less than 5 minutes.**

As a First Responder, this is one of the fastest and most effective programs law enforcement can activate in the critical first hours of a missing case. Upon request from law enforcement agencies, A Child Is Missing launches their neighborhood calling program to the area surrounding the location of loss. A Child Is Missing's individually recorded message gives a telephone number for citizens to call the police directly with information about the missing child.

**Can search beyond an agency's jurisdiction.**

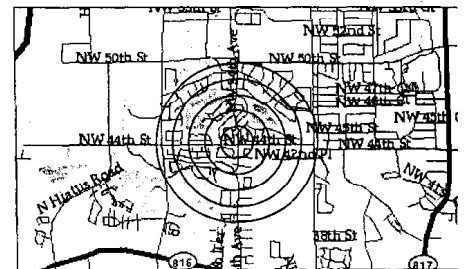
If law enforcement enlarges the area to be searched - A Child Is Missing, because it is private, can rapidly cross lines of jurisdiction to go nationwide if necessary. A Child Is Missing will soon be able to notify gas stations, convenience stores, day care centers, schools, airports, seaports, car rental agencies, public transportation lines, as well as hospitals and specified law enforcement agencies.

Police initiate the call to  
A Child Is Missing  
operations center...



A target calling area is chosen based on where the child was last seen and a call database is selected from a data bank of phone numbers stored in the computer...

A Child Is Missing technician logs the pertinent information from the officer and makes an individually recorded message to be sent out to residents and businesses asking citizens to help in the search...



The recorded message is broadcast to neighborhood phones. Our experience proves that 98% of everyone who receives this message listens to the complete message. Nationwide, over 3000 children are reported missing every day.



# GENERAL POLICE ORDER CLEVELAND DIVISION OF POLICE



EFFECTIVE DATE: November 21, 2002	REVISED DATE: NOVEMBER 7, 2002	NO. PAGES: 1 of 4	NUMBER: 6.2.10
SUBJECT: MISSING PERSON INVESTIGATIONS			
ASSOCIATED MANUAL:		RELATED ORDERS:	
CHIEF OF POLICE: <i>Edward F. Loh, Chief</i>			

**PURPOSE:** To provide Cleveland Division of Police compliance with *Ohio Revised Code* sections 2901.30 through 2901.32, reporting and investigating missing persons.

**POLICY:** The Division shall act promptly to locate persons reported missing, immediately complete Record Management System (RMS) reports, and when mandated, enter them into the NCIC computer.

A Missing Person Liaison shall be appointed by the Division. The Missing Person Liaison shall be a member of the Record File Section. District commanders shall appoint a detective as their district's Missing Person Liaison.

## PROCEDURES:

- I. When a person is reported missing:
  - A. The report title shall read Missing Person (Endangered), Missing Person (Disability), etc.
  - B. Investigating officers shall have the Communication Control Section (CCS) notify the Harbor Unit when a person is last seen aboard watercraft, swimming or in proximity to a body of water.
  - C. Officers shall complete the National Crime Investigation Center (NCIC) Form (Appendix A) in duplicate when:
    1. Disability: A person of any age, missing and under proven physical/mental disability or senility, who thereby subjects oneself or others to personal and immediate danger.

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2. Endangered: A person of any age, missing under circumstances that indicate their physical safety may be in danger.
  3. Involuntary: A person of any age, missing under circumstances that indicate the disappearance may not have been voluntary.
  4. Juvenile: A missing person under 18 years of age.
  5. Catastrophe: A person of any age, missing after a catastrophe.
  6. Other: A person over the age of 18 who does not meet the criteria above but for whom there is reasonable concern for their safety.
- D. Officers shall have a parent, guardian, or spouse complete the Photo Release Form (Appendix B) for missing persons. This form will allow information to be placed on websites [www.lostkids.net](http://www.lostkids.net) for juveniles and [www.lostpeople.net](http://www.lostpeople.net) for adults.
- E. A supervisor shall respond if the missing person has shown suicidal behavior or if an NCIC Form must be made, unless the only reason for completing the form is that the juvenile is between 13 and 18 years of age. The supervisor shall have CCS include the incident on the Chief's Items of Interest if a missing juvenile incident involves criminality or physical danger to the child.
- F. A supervisor shall assign a car to follow up if a serious medical condition is involved (Alzheimer's, etc.). The reporting officer shall forward the original NCIC form, with photograph if available, to the Record File Section and the duplicate to the District's Missing Person Liaison.
- G. The investigating officer shall contact:
1. The Warrant Unit to determine if the missing person is in custody or listed as missing. If the officer finds an active Missing Person report, a supplement (returns or locates) to close the previous report shall be made before a new one is made.
  2. The Detention House (DH) in the case of a missing juvenile.
  3. The Report Intake/Review Unit to determine if the person is confined to a hospital.

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4. The morgue.
5. CCS, if a vehicle is involved, to determine if the vehicle was towed.
6. The Alzheimer's Association (AA) if the elder is diagnosed with any form of dementia or Alzheimer's disease or enrolled in the Safe Return Program. (Whether or not the individual is diagnosed with Alzheimer's, the AA shall contact surrounding police departments who search for the individual.) Their 24hour/7day/week-telephone number is 1-800-441-3322.

## II. Missing juveniles:

- A. For a juvenile under 13 years of age, the supervisor shall assign personnel to search until the child is located or, with the district commander's consent the search is terminated.
- B. Officers assigned, beyond the original reporting shift, shall supplement the Missing Person Report with the results of searches and interviews conducted.

## III. Missing endangered elderly:

- A. A missing elderly person wandering, confused and unable to furnish identification shall be taken to the nearest hospital, where records may have information from prior visits for evaluation and treatment.
- B. Officers shall forward information on a missing or endangered missing elder to the district senior response officer and the Alzheimer's Association (800-441-3322).

## IV. Original RMS reports shall include:

- A. The name, age, address and telephone number of each person interviewed.
- B. The relationship between the reporting person and the missing person.
- C. The name and address of the natural mother and father, and step or foster parents if applicable. For missing elders, names and addresses of other family members and siblings in the area may be helpful.

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- D. The complete name, date of birth, birthplace, social security number, school attended, grade, physical and clothing description, including scars, marks, and tattoos, of the missing person.
  - E. Information on habits, friends, places commonly visited by the missing person.
  - F. Regularly frequented places such as church, bank, restaurant, etc.
  - G. Medical condition and /or current medication used by the missing person. The treating physician's name and the hospital the person uses.
  - H. The year, make, model, color and license plate of the auto used by the missing person. Include the results of the record check.
  - I. A notation if the NCIC Missing Person Form was completed.
- V. Missing persons returned or located:
- A. Investigating officers shall visibly identify the individual upon return and promptly complete an RMS supplement report. The report shall state whether the person returned or was located. If located, the place located.
  - B. If the missing person is a juvenile, the investigating officers shall obtain a statement regarding their whereabouts and activities during the absence.
  - C. Officers shall request foreign police departments to visibly verify the missing person's status if the person is located outside of Cleveland's Division borders.





## CLEVELAND DIVISION OF POLICE

### NCIC Missing Person Report

District: \_\_\_\_\_ Zone: \_\_\_\_\_ RMS# \_\_\_\_\_ Date: \_\_\_\_\_

I certify that \_\_\_\_\_ DOB \_\_\_\_\_ is:

- ☐ **Disability:** any age and is missing and under proven physical/mental disability or is senile, thereby subjecting oneself or others to personal and immediate danger.
- ☐ **Endangered:** any age and is missing under circumstances indicating that their physical safety may be in danger.
- ☐ **Involuntary:** any age and is missing under circumstances indicating the disappearance may not have been voluntary.
- ☐ **Juvenile:** under age 18 and is missing and does not meet any other criteria.
- ☐ **Catastrophe:** any age and is missing after a catastrophe.
- ☐ **Other:** a person 18 or older and is missing and for whom there is reasonable concern for their safety and does not meet any other criteria.

Signed: \_\_\_\_\_ Relationship to missing person: \_\_\_\_\_

☐ Foster care or ward of the State

☐ Photograph attached to NCIC Report

**THIS STATEMENT IS REQUIRED FOR ENTRY INTO FEDERAL COMPUTER FILES**

Officer(s): \_\_\_\_\_

Car #: \_\_\_\_\_  
C of C 71-2138 (rev. 2001)



## **CLEVELAND DIVISION OF POLICE**

### ***Photo Release Form***

I authorize the Cleveland Division of Police to create, copy and/or disseminate photos of \_\_\_\_\_. The juvenile/adult has been reported missing to the Cleveland Division of Police, report number \_\_\_\_\_.

**Signed:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Relationship to Missing Person:** \_\_\_\_\_  
**Parent/Guardian or Spouse)**

**Age of Missing Person Photo:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_

Please fax or mail this form to:

The Cleveland Division of Police Record Unit  
1300 Ontario Street, 3<sup>rd</sup> Floor  
Cleveland, Ohio 44113.

Fax Number: (216) 623-5355 Phone Number: (216) 623-5263

Websites: [www.lostkids.net](http://www.lostkids.net)  
[www.lostpeople.net](http://www.lostpeople.net)



# GENERAL POLICE ORDER CLEVELAND DIVISION OF POLICE



EFFECTIVE DATE: December 16, 2002	REVISED DATE:	NO. PAGES: 1 of 3	NUMBER: 9.1.07
SUBJECT: NORTHERN OHIO AMBER ALERT (NOAA)			
ASSOCIATED MANUAL:		RELATED ORDERS:	
CHIEF OF POLICE: <i>Edward F. Lohr, Chief</i>			

**PURPOSE:** To establish guidelines for use of the NOAA.

**POLICY:** The Cleveland Division of Police shall participate in the NOAA using the Cuyahoga County Emergency Communications System (CECOMS) to immediately inform the community of an abducted child.

## PROCEDURES:

### I. Activation Criteria.

A. A command staff member/designee must verify ALL four specific criteria listed below are satisfied:

1. The child is under 18 years of age.
2. There is credible information suggesting the child was forcibly or intentionally removed or lured away from their location and remains missing.
3. It is believed the child is in danger of serious bodily harm or death.
4. There is enough descriptive information about the child, and/or alleged abductor(s), and/or alleged abductor(s) vehicle to believe that an immediate alert will help.

B. Based on the above criteria, the following situations do NOT qualify for the Amber Alert activation:

1. A child believed to have run away from home.
2. A child taken by a non-custodial relative in a child custody case.

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3. Missing adult 18 years of age or older.
4. Police search for other criminals (murder suspect, bank robber, etc.)
5. A child missing for more than 24 hours.

## II. Activation steps:

- A. The sector supervisor shall respond to the scene and confer with the district commander/designee regarding the situation.
- B. Once a command staff member verifies the necessary criteria and authorizes the Amber Alert, the command staff member or their designee shall:
  1. Contact the Communication Control Section (CCS) with the information for the Amber Alert Urgent Fax (Appendix A), Amber Alert Alleged Abductor Information Sheet (Appendix B) and the Exact Message to Be Transmitted Sheet (Appendix C).
  2. Identify a telephone number and staff telephone lines to handle Amber Alert responses. CCS **shall not** contact CECOMS to request an Amber Alert unless the commander/designee states the telephone bank is operational.
  3. Ensure a Record Management System (RMS) report is made, the Liability Agreement (Appendix D) and Authorization for Release of Juvenile Information (Appendix E) are signed and sent with RMS report. These forms do not need to be signed prior to the Amber Alert activation.
- C. Once the three Amber Alert faxes are prepared and the telephone bank is operational, the CCS supervisor shall:
  1. Call CECOMS requesting an Amber Alert.
  2. Fax the Amber Alert Urgent Fax, Amber Alert Alleged Abductor Information Sheet, and the Exact Message to Be Transmitted Sheet to CECOMS. (CECOMS will verify our request for an Amber Alert with an immediate call back after receipt of our call and faxes).

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3. Fax the three page Amber Alert and incident number to the Record File Section (RFS) and follow-up with a phone call to a RFS supervisor.
  4. Initiate a Group One page (all hours) and a Commander's Group page.
  5. Contact the Public Information Officer to be available to respond to media inquiries.
- D. Upon receipt of the Amber Alert faxes the RFS supervisor shall:
1. Enter missing child information in LEADS/NCIC.
  2. Send LEADS ALLTERM message.
  3. Send information to National Law Enforcement Systems (NLETS).
  4. Notify the National Center for Missing and Exploited Children.

### III. To Cancel an Amber Alert.

- A. Upon the confirmed recovery of the child, the commander/designee shall notify CCS.
- B. Upon notification from the commander/designee CCS shall:
  1. Fax the Amber Alert Cancellation Sheet (Appendix F) to CECOMS.
  2. Contact the RFS supervisor who shall enter the information into LEADS/NCIC, NLETS, and notify the National Center for Missing and Exploited Children.
  3. Initiate a Group One page (all hours) and a Commander's Group page.



**City of Cleveland**

Jane L. Campbell, Mayor

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Division of Police  
Edward F. Lohn, Chief  
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Cleveland, Ohio 44113-1648  
216/623-5005 • Fax: 216/623-5584  
cpd1@nowonline.net

## **AMBER ALERT URGENT FAX**

**REQUESTING AGENCY:** Cleveland Division of Police

**AUTHORIZED BY:** Edward F. Lohn, Chief  
\_\_\_\_\_, Commander

**CALL BACK PHONE NUMBER:** 216-623-5723

**PUBLIC INFORMATION OFFICER (PIO):**

**MISSING CHILD'S NAME:**

**DOB:**            **AGE:**            **RACE:**  
**HEIGHT:**        **WEIGHT:**        **EYES:**        **HAIR:**        **SEX:**

**SCARS, MARKS, TATTOOS or ADDITIONAL PHYSICAL OR MENTAL CONDITION INFORMATION:**

**CLOTHING DESCRIPTION:**

**PLACE OF OCCURRENCE (IF KNOWN) OR LOCATION LAST SEEN:**

**TIME:**

**DATE:**

**PHOTOGRAPH AVAILABLE: YES:** ☐ **NO:** ☐



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Division of Police

Edward F. Lohn, Chief

1300 Ontario Street

Cleveland, Ohio 44113-1648

216/623-5005 Fax: 216/623-5584

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# AMBER ALERT ALLEGED ABDUCTOR(S) INFORMATION SHEET

NAME OF ALLEGED ABDUCTOR INVOLVED (IF KNOWN):

DESCRIPTION:

RELATIONSHIP TO VICTIM OR FAMILY: YES:

NO:

HOW:

DESCRIPTION OF OTHER ALLEGED ABDUCTOR:

DESCRIPTION OF VEHICLE(S): YEAR:

MAKE:

MODEL:

PLATE NUMBER AND STATE:

COLOR:

OTHER PERTINENT INFORMATION OF VEHICLE:

OTHER MEANS OF TRANSPORTATION USED:

DIRECTION OF TRAVEL IF KNOWN:

DESTINATION OF TRAVEL:

OTHER INFORMATION:

PLEASE CONTACT THE CLEVELAND DIVISION OF POLICE WITH INFORMATION AT:

PH.

FAX:

AUTHORIZED BY: Edward F. Lohn, Chief of Police

\_\_\_\_\_, Commander

**City of Cleveland**

Jane L. Campbell, Mayor

Department of Public Safety

Division of Police

Edward F. Lohn, Chief

1300 Ontario Street

Cleveland, Ohio 44113-1648

216/623-5005 • Fax: 216/623-5584

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# AMBER ALERT

(EXACT MESSAGE TO BE TRANSMITTED)

"THE CLEVELAND DIVISION OF POLICE IN CUYAHOGA COUNTY HAS ISSUED AN  
AMBER ALERT.

ANYONE HAVING INFORMATION ON THIS ABDUCTION PLEASE CALL THE  
CLEVELAND DIVISION OF POLICE AT (       )       -       ."

CCS Supervisor: A Command Staff member or designee will provide the information necessary to complete this form. This includes the telephone number that will be used by the public to convey information related to the abduction. Once the phone bank is established and this form, the "Amber Alert Urgent Fax" form and the "Amber Alert Alleged Abductor" form are completed, fax to CECOMS at 216-443-5705 and 216-698-3365. CECOMS must also be contacted via telephone at 216-771-1363



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**LIABILITY AGREEMENT**

I hereby agree the information I have provided to the **Cleveland Division of Police** to be truthful, factual and correct.

As the parent/legal guardian, I am aware that in order for the **Cleveland Division of Police** to enter a child as being abducted and endangered the following criteria must be met:

- The child is under eighteen (18) years of age.
- There is credible information that suggests that the child was forcibly or intentionally removed or lured away from their location and remains missing.
- The law enforcement agency believes the child is in danger of serious bodily harm or death.
- There is enough descriptive information about the child, and/or alleged abductor(s) and/or alleged abductor's vehicle to believe an immediate broadcast alert will help.

I am also aware I may be charged criminally for committing the crime of "Obstructing Official Business" (Ohio Revised Code 2921.31) if I knowingly provide false information to law enforcement authorities.

**PLEASE PRINT OR TYPE**

_____ Last Name	_____ First Name	_____ Middle Initial
Maiden name, former Married name(s) or other names used		

Current Address:

_____ Street Number	_____ Street Name	_____ City	_____ State	_____ Zip Code
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I have read and fully understand the contents of this document.

Signature of Parent/Legal Guardian  
(Including mother's maiden name)

Date:

**City of Cleveland**

Jane L. Campbell, Mayor

**Department of Public Safety**

Division of Police

Edward F. Lohn, Chief

1300 Ontario Street

Cleveland, Ohio 44113-1648

216/623-5005 Fax: 216/623-5584

cpd1@nowonline.net

**AUTHORIZATION FOR RELEASE OF JUVENILE INFORMATION**

For a period of one year from the execution of this document, the undersigned authorizes full disclosure of all records concerning the below listed juvenile to any agent of any municipal or county law enforcement agency, any agent of the state of Ohio, the Ohio State Patrol or any individual or entity assigned by the Cleveland Division of Police, whether the records are of a public, private, internal or confidential nature. I direct the release of such information regardless of any agreement I may have made to the contrary with any entity or individual to whom the juvenile's information is released or presented.

The intent of this authorization is to give my consent for full and complete disclosure of confidential juvenile information. Additionally, I understand the duty of the Cleveland Division of Police to release any information to the proper authorities and make other reports as may be mandated by law. I also certify that any person(s) who may furnish such information concerning the below listed juvenile shall not be held accountable for giving this information; and I do hereby release such person(s) from any and all liability which may be incurred as a result of furnishing such information. I further release the Cleveland Division of Police, the Ohio Emergency Management Agency, the Ohio Broadcasters Association and its agents, and designees under this release, from any and all liability which may be incurred as a result of furnishing such information. I further release Cuyahoga County and CECOMS and their agents, officers, employees, administrators, representatives and servants from any and all liability that may be incurred as a result of furnishing juvenile information, and waive any restrictions imposed by law in disseminating such information.

A photocopy of this release document will be valid as an original thereof, even though the said photocopy does not contain an original writing of my signature.

PLEASE PRINT OR TYPE

JUVENILE FOR WHICH INFORMATION RELEASE IS AUTHORIZED:

NAME: \_\_\_\_\_

DOB: \_\_\_\_\_

SSN: \_\_\_\_\_

PARENT/LEGAL GUARDIAN AUTHORIZING RELEASE OF INFORMATION:

Last Name	First Name	Middle Initial	Maiden name, former married name(s) or other names used
Current Address:			
Street Number	Street Name	City	State Zip Code

\_\_\_\_\_  
Signature of Parent/Legal Guardian  
(Including mother's maiden name)

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date



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## **AMBER ALERT CANCELLATION**

**PLEASE CANCEL THIS AMBER ALERT REGARDING:**

**MISSING CHILD'S NAME:**

**DISPOSITION OF INFORMATION:**

**CONCLUSION:**

**THE CLEVELAND DIVISION OF POLICE THANKS EVERYONE FOR THEIR HELP AND SUPPORT.**

**AUTHORIZED BY:** Edward F. Lohn, Chief

\_\_\_\_\_, Commander

Date:

Time: